

## Photo Policy



We take photos and make short videos of the events and activities that take place at Kerith Community Church. We do this to create an archive of church life and to engage others with the different aspects of the church community.

We use the photos and videos that we make on this site and in news, social media and publicity materials to inform others about the life of Kerith Community Church; to promote events; to communicate important news; and to provide information to individuals and organisations in the wider community.

We take seriously our responsibility for online privacy and safeguarding and this Photo Policy is supported by our Privacy Policy and our camera and image procedures.

We take photos and video at Sunday meetings and other events that often involve large groups of people, some of whom may be visitors. This makes it impossible, on a practical level, to obtain the consent of every person that might appear in a photograph or video clip, and to try to do so would be unmanageable. Instead, we have adopted an approach that informs those who come on Sundays and to other events that we take and use photographs and have put in place clear procedures to safeguard the rights of those who appear in photographs.

If we use a photograph of you or your family on this site that you would like us to remove, you have only to ask and it will be deleted. It's as simple as that. If you want us to remove a photograph or edit it, if we can, to remove you or a family member, please contact [info@kerith.church](mailto:info@kerith.church) telling us where on the site you saw the picture and, if possible, giving its title.

We don't name or otherwise identify children or adults in photographs unless we have specific permission to do so.

We try to take shots of groups rather than individuals and avoid close-up, full face shots - especially of children - unless the context really makes it necessary. In that case we carefully consider the choice of picture and, if possible, get permission to use it.

Individuals can contact us at any time to discuss our use of images or to comment on any aspect of this policy.