

Job title:	Windsor Kids Lead		
Location:	Windsor		
Hours of work:	14 hours per week, to include Sundays		
Department:	Families Team – Kerith Kids		
Reporting to:	Windsor Site Pastor / Kids Champion		
Salary:		Band:	Support

Job purpose	
<p>To deliver the strategy set by the Kids Champion to draw families into the Church through the Kerith Kids ministry.</p> <p>To lead and manage Sundays, mid-week activities and events; inspire others to serve in Kerith Kids and build a strong team to deliver the curricula and programmes.</p> <p>To support the Kids Champion in delivering the Kerith Kids ministry vision within the church, the staff team, people in the wider community and volunteers.</p>	
Main duties	
<ul style="list-style-type: none"> • Promote and safeguard the welfare of all children in Kerith Kids. • Oversee the site’s Sunday programme, ensuring all teams are equipped with the curricula and resources needed. This includes ensuring the curricula translate to the site and resources are prepared. • Recruit and manage volunteers to assist with mid-week curricula preparation. • Support the Kids Champion in troubleshooting any ministry issues that arise. • Support the Kids Champion in organising One Church Kids/Kids’ Team events – eg. Christmas Eve Family Meeting. • Be the ‘face’ of Kids’ work at the Windsor site – raising the profile of kids’ work within the adult church, networking and building relationships – also with parents of Kerith Kids. • Being available some Sunday mornings in the adult meetings, for networking/team recruitment. • Identifying and pastoring a team of core Kids’ Team Leaders at the Windsor site. • Manage the recruitment of new Kerith Kids volunteers for the Windsor site working closely with our Safe Recruitment Team. • Facilitate and coordinate the induction, training and supervision of Kerith Kids’ volunteers. • Facilitate the delivery of the Kerith DNA and culture by regularly gathering the volunteer teams. • Organise site-specific Kids Team appreciation events and correspondence. • Organise occasional site-specific Kids’ events outside of Sundays, eg. Holiday Club in a day. 	

Person specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Enhanced DBS disclosure Level 1 Safeguarding training on application Level 2/3 Safeguarding training to be undertaken within probationary period 	<ul style="list-style-type: none"> Bible School or Theological training Food Hygiene qualification Paediatric First Aid (training can be provided)
Experience	<ul style="list-style-type: none"> Experience of working with children and of being part of a children's church team 	<ul style="list-style-type: none"> Experience of working with children in other churches or within a school environment
Knowledge	<ul style="list-style-type: none"> Knowledge of the Bible Knowledge of how children develop throughout the first 11 years 	
Skills	<ul style="list-style-type: none"> A good communicator both with adults and children Ability to recruit and motivate teams whilst recognising and releasing individuals' gifts Ability to encourage and sustain volunteer teams Ability to create and implement new ideas and initiatives Pastoral understanding and sensitivity Proficient in Microsoft Office Strong administrative skills with a keen eye for detail 	<ul style="list-style-type: none"> Creativity Experience of managing budgets
Attitude	<ul style="list-style-type: none"> Spirit filled follower of Jesus, displaying a strong personal relationship with God A passion for all children to be included in the Kerith Kids community and to see them growing in their relationship with Christ Strong team player Self- motivated 	